

VARUNA PAINTS PRIVATE LIMITED

CIN: U24222KL1978PTC002982

Reg Office: The Monarch, 3rd Floor, P T Usha Road, Ernakulam, Kerala – 682 011, India

Email id: varunapaints@yahoo.in

Phone: 0484-2382662

NOTICE OF THE 45th ANNUAL GENERAL MEETING

NOTICE is hereby given that the 45th Annual General Meeting (AGM) of the Members of M/s. **VARUNA PAINTS PRIVATE LIMITED** (the 'Company') will be held at Grand Hotel, M.G. Road, Kochi-682011 on Saturday, the 30th day of September, 2023, at 11.00 am (IST) to transact the following businesses:-

Ordinary Business(es):

1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended 31st March, 2023 and the Reports of the Board of Directors and Auditors thereon.
2. To declare dividend to the equity shareholders of the company for Rs. 200/- per Equity Share for the financial year ended 31st March, 2023.
3. To appoint a director in place of Mrs. Thresiamma Antony, (DIN 05332440), who retires by rotation and, being eligible, offers herself for re-election.

Notes:

- 1) In accordance with the provisions of the act, the Notice of AGM and Annual Report including the Audited Financial Statements for the financial year 2022-23 have been sent in electronic mode to Members whose e-mail IDs are registered with the Company.
- 2) Those who have not updated their e-mail with the company, upon receipt of this notice, may intimate their registered e-mail ID to the company by sending an e-mail to **invester.varunapaints@yahoo.com** (referred as 'company e-mail ID'). The company, as a matter of saving papers and thereby protecting the nature, proposes to dispense with the procedure of sending physical copies of notice of AGM and Annual Report from next AGM onwards and to stick to e-mail communications only.
- 3) Physical copies of notice of AGM and Annual Report has been sent to the addresses registered with the company, in case of members whose e-mail IDs has not been registered with the company or not intimated to the company. We request those members to update their e-mail ID with the company, so that any future communications may be done through their respective e-mail IDs. The annual report has been uploaded in the website of the company also.

- 4) The members who have not yet registered their e- mail IDs with the Company may contact the company on the company e-mail ID or **+91 98475 46376** for registering their e- mail IDs on or before 25th September, 2023, by 5.00 p.m.
- 5) A member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on poll instead of himself and the proxy need not be a member of the Company. The Proxy Form and Attendance Slip are annexed hereto.
- 6) The Register of Members of the Company will remain closed from 26th September, 2023 to 30th September, 2023 both days inclusive. Share Transfers received in order at the registered office of the company by 5.30 p.m. on Monday 25th September, 2023, if approved by the Board of Directors in their meeting to be held before the Annual General Meeting, will be processed for payment of dividend, if declared, to the transferees or to their mandates.
- 7) As there are no items of Special Businesses to be transacted at the General Meeting, explanatory statement pursuant to Section 102 of the Companies Act, 2013 is not attached.
- 8) The Notice calling for the AGM has also been hosted on the website of the Company **www.varunapaints.com**. Members of the company requiring the soft copies of the Annual Report of the company for the FY 2022-23 may send a request via e-mail to the company's e-mail ID.
- 9) With a view to avoid wastage of paper and thereby safeguard the environmental interests, the company had decided to sent all the communications to the members including annual report, notice calling general meetings etc through e-mail only. With this in mind, the company had requested all the members to update their contact details and e-mail IDs with the company. Repeated communications in this regard were sent to all the members as part of notices calling AGM for the last 3 years. However, few members are yet to update their contact information with the company. The management of the company has decided not to sent physical copies of the communication to the members after the closure of the 45th AGM to be held. Considering the same, the management request all the members who have not updated their contact details with the company to do the same ASAP by sending email to the company's email ID as mentioned in para (3) above.
 - **We request all the members to contact the registered office of the company and ensure that your updated e-mail address is registered with the company.**
 - Queries on the accounts and operations of the Company or the businesses covered under the Notice may be sent to company's e-mail ID at least three days in advance of the meeting so that the answers may be made readily available at the meeting. Any question on the financial statements and

operations of the Company or the businesses covered under the Notice, if not sent to the company as above, shall NOT be considered and not discussed at the meeting.

- In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names shall be entitled to vote.

Place : Ernakulum
Date : 08-09-2023

By the order of the Board,

Sd/-
M.T Antony
Director(DIN: 01769838)

Encl. (1) Proxy Form & Attendance slip
(2) Route map for the venue of AGM
(3) Audited financials, Reports of Auditors and Directors